



# Independent Students Verification Worksheet 2019 – 2020

Your 2019-2020 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called “verification”. The law says that before awarding Federal Student Aid, SCI-Arc may ask you to confirm the information you reported on your FAFSA. The Financial Aid Administrator at your school will compare your FAFSA with the information on this worksheet and any other required documents. If there are differences, your FAFSA information may need to be corrected. You must complete and sign this worksheet, attach any required documents and submit this form and other required documents to the Financial Aid Administrator at your school. For questions, contact your Financial Aid Administrator as soon as possible.

## A. INDEPENDENT STUDENT’S INFORMATION

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Last Name:		First Name:	
Social Security #:		Date of Birth:	
Permanent Address:			
Permanent Phone #:	Phone #:	Email:	

## B. INDEPENDENT STUDENT’S FAMILY INFORMATION

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List below the people in your household, include:

- Yourself
- Your Spouse, if you are married
- Your children, if any, you will provide more than half of their support from July 1, 2019, through June 2020, or if the child would be required to provide your information if they are completing a FAFSA for 2019-2020. Include children who meet either of these standards, even if they do not live with you.
- Other people if the now lives with you and you provide more than half of their support and will continue to provide more than half of their support through June 30, 2020

Include the name of the college for any household members who will be enrolled at least half time, in a degree, diploma, or certificate program at a post-secondary educational institution any time between July 1, 2019 and June 30, 2020. If more space needed, attach a separate page with your name and Social Security Number at top of the page.

↓ Full Name	↓ Age	↓ Relationship	↓ Name of College / Degree Program*
		<i>Self</i>	<i>SCI-Arc</i>

\*if attending at least half-time during 2019-2020 at a Title IV eligible school



C. STUDENT TAX TRANSCRIPT & INCOME INFORMATION – 2017 CALENDAR YEAR

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Are you or will be required to file a 2017 Federal Income Tax Return?

- YES  
I will be filing a 2017 tax return and provide the Financial Aid Office with a copy and complete the IRS Data Retrieval Tool on the FAFSA website or will be requesting a tax transcript from the IRS.
- NO  
I am not required to file taxes. Please complete the non-filing statement. If the income was less than \$8,000, please provide the Financial Aid office with a copy of your W-2.

↓ Source of Income (only if you did NOT file taxes)

↓ Amount Earned in 2017

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TOTAL \$

IMPORTANT: You can submit a copy of your signed 2017 Tax Return, but you MUST complete the IRS Data Retrieval tool or request a TAX TRANSCRIPT from the IRS. You can call the IRS at 1(800) 829-1040 and request for them to fax you, your tax transcript. Please be advised if you filed your taxes electronically it will take up to 2 weeks for the IRS to update their records. If you mailed your tax returns it will take about 4-6 weeks

D. SPOUSE TAX TRANSCRIPT & INCOME INFORMATION – 2017 CALENDAR YEAR

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Are you or will be required to file a 2017 Federal Income Tax Return?

- YES  
I will be filing a 2017 tax return and will provide the Financial Aid Office with a copy and complete the IRS Data Retrieval Tool on the FAFSA website or will be requesting a tax transcript from the IRS.
- NO  
I am not required to file taxes (please complete the non-filing statement. If the income was less than \$8,000. Please provide the Financial Aid office with a copy of your W-2.

↓ Source of Income (only if you did NOT file taxes)

↓ Amount Earned in 2017

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TOTAL \$



**IMPORTANT:** You can submit a copy of your signed 2017 Tax Return, but you **MUST** complete the IRS Data Retrieval tool or request a **TAX TRANSCRIPT** from the IRS. You can call the IRS at 1(800) 829-1040 and request for them to fax you, your tax transcript. Please be advised if you filed your taxes electronically it will take up to 2 weeks for the IRS to update their records. If you mailed your tax returns it will take about 4-6 weeks

**F. CHILD SUPPORT PAID – 2017 CALENDAR YEAR**

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Did you pay child support because of a divorce or separation in the 2017 calendar year? (Please do not include children already included household size Letter B)

↓ Name of Child

↓ Amount Paid In Child Support


TOTAL \$

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**G. CERTIFICATION & SIGNATURE**

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I certify that of the information reported on this worksheet is complete and corrected. The student must sign this worksheet. If married, the spouse’s signature is required.

**WARNING:** If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.

Student Name:

Student Signature:

Date:

Spouse Name:

Spouse Signature:

Date:

**Do not send this worksheet to the U.S Department of Education. Submit this worksheet to the SCI-Arc Financial Aid Office**

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Phone: 213.613.2200

Fax: 213.403.6700