

# Changing my **citizenship** status on Social Security's records

How do I change my **citizenship** status on Social Security's records?

To change the **citizenship** shown on our records:

**Step 1:** Gather documents proving your:

- Identity
  - We can accept only certain documents as proof of identity. An acceptable document must be current (not expired) and show your name, identifying information (date of birth or age) and preferably a recent photograph. A birth certificate is not a form of identification. As proof of identity, Social Security must see one of the following primary evidence documents:
    - U.S. driver's license
    - U.S. State-issued non-driver identification card
    - U.S. passport
    - If you do not have one of the above specific documents or you cannot get a replacement for one of them within 10 days, we will ask to see another document, such as your:
      - Employee identification card/badge
      - Health insurance card or Medicaid card (not a Medicare card)
      - U.S. military identification
      - U.S. Government identification card
      - Certificate of Naturalization
      - Certificate of U.S. Citizenship
      - U.S. Indian Tribal card (Social Security has to approve as an acceptable ID)
      - Certified copy of a medical record
      - School identity card, certified record, or transcript (current year)
      - Life insurance policy
- U.S. citizenship

- We can accept only certain documents as proof of U.S. citizenship. These include:
  - [U.S. birth certificate](#)
  - [U.S. passport](#)
  - [Certificate of Naturalization](#) or [Certificate of Citizenship](#)
  - We cannot accept photocopies or notarized copies of documents. All documents must be either originals or certified copies by the issuing agency.

**Step 2:** Complete an [Application for a Social Security Card](#).

**Step 3:** Take or mail your completed application and documents to your [local Social Security office](#) or [your local Social Security Card Center](#).

All documents must be either originals or certified copies by the issuing agency. We cannot accept photocopies or notarized copies of documents. Any documents you mail to us will be returned to you along with a receipt.

### **Important Information**

We will mail your card as soon as we have verified your documents. You should receive your card within 10 business days from the date on your receipt. Your replacement card will have the same number as your previous card.